



Dee Banks School  
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Chester  
CH3 5UX

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Dear parents and carers,

We would like to offer you a meeting with your child's class teacher during the weeks commencing 3<sup>rd</sup> and 10<sup>th</sup> May 2022. This will be an opportunity for an individual appointment to discuss your child's progress and next steps in more detail and could be either face-to face in school or via Teams if you prefer.

If you have recently attended an Annual Review meeting for your child (or will be in the coming weeks), there is no obligation to also attend this parents meeting and you can get in touch at any point if you have further questions or concerns.

Your child's class teacher will be available on the following dates and times:

Dates	Times

Please complete and return the form below if you wish to request an appointment time or reply via your child's home-school book.

Many thanks

Jo Williams (Deputy Headteacher)

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Child's name \_\_\_\_\_

I would like to request a parent's meeting appointment on:

Date \_\_\_\_\_ Time \_\_\_\_\_

Signed \_\_\_\_\_