

Dee Banks Charity Association

Registered Charity Number: 516733

c/o Dee Banks School

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Minutes of the Charity Association 2nd Autumn Term Meeting held on Tuesday 25th November 2019 at 9.30am

Present:

Diane Robinson (Secretary)

Kelly Roberts (Chair)

Kate Hubbard (Treasurer)

Carline Cartwright

Kim Williams

Apologies:

Jude McGuinness (Trustee)

It was agreed by all present that Kelly would take over as Chair of the Charity Association.

Outstanding Actions from Previous Meetings

Action: Kelly and Helen to organise a Summer Ball in 2020.

Action: Kate, Di and Jude to progress gaining land from Bishops and complete bids for the Log Cabin. It looks like it's not going to be possible to gain land from Bishops due to legal reason, Bishops are however happy for us to use their field when necessary (complete).

Action: Kelly to organise and advise dates for a Bag Pack at Morrisons (Saltney) during November. Morrisons have advised that they are now fully booked for November, Kelly will try for something early in the new year.

Action: Kelly to organise and advise dates for a Bag Pack at Morrisons (Bache) during December. Kelly is still waiting on dates but will chase up asap.

Action: Kate to advise what work needs to be completed around school which could be completed by volunteers from Tesco, this is on hold as currently no contact with Tesco.

Trustees: Mrs Judith McGuinness, Mrs Katharine Hubbard and Miss Kelly Roberts

Action: Kelly to ask Tesco (Frodsham Street) about being part of their blue token scheme and a Bag Pack. The Bag Pack is provisionally booked for Fri 29th Nov, Kelly will check if this is still going ahead and will meet with our Tesco contact as soon as possible. Kelly is currently having issues making contact with Tesco.

Action: Kelly to source selection boxes as gifts from Father Christmas during our Christmas Party. Kate has managed to source selection boxes for the Christmas party from the Ladies Darts Team, Kelly will therefore source mince pies for school and other food items for the Christmas Party.

Action: Kelly to contact Asda at Sealand Road, Morrisons (Bache & Saltney), Tesco (Frodsham Street, Boughton & Sealand Road) to try to gain some luxury items for the Christmas Hampers and Christmas Party.

Action: Di to organise draw tickets and own clothes day to collect further prizes for the Christmas Hampers (complete).

Action: Di to complete a Charity Association Newsletter (ongoing).

Log Cabin

Kate has completed a bid to 'Awards for All' for the Log Cabin. This is a rolling programme and bids can be submitted at any time, hopefully we'll be successful. We've had issues finding companies who will fund this project as a large amount of companies will not fund new builds. It's important the build has a community focus, i.e. Rakee etc. Unfortunately, we're unable to get retrospective funding which may delay the build to Summer 2020.

Whole School Christmas Party - Wednesday 18th December

A room has been booked at the Mollington Banastre from 10am until 5pm and the deposited paid.

We've still not managed to secure a DJ, Kate will organise as she has a few contacts.

Action: Kate to contact a DJ asap.

Jo Williams has arranged for her band to play a session during the day.

Kim has arranged for transport to collect children from the hotel at the end of the day.

Kim to source Coaches to get pupils from Dee Banks to the hotel during the morning.

Action: Kim to contact Anthony's Travel to arrange.

Carline explained her husband would be happy to be Father Christmas if available.

Action: Carline to speak to husband regarding being Father Christmas.

Sandwiches and biscuits will be provided by Edsential, Kelly will ask her supermarkets contacts for crisps and luxury items etc as previously minuted. It was suggested that members of staff could also bring a plate of food if required.

Decorations will be needed as the hotel will not provide enough.

Action: Di and Kate to organise decorations i.e. table decorations, balloon arch, Christmas tree etc.

Kelly and Carline have offered to assist on the morning sorting tables and decorations etc.

Sensory Garden

The Sensory Garden and basket swing have now been completed, we've decided to ask the Lord Mayor to open the Sensory Garden during the Spring Term.

Action: Kate to arrange for the Lord Mayor to open the Sensory Garden.

Bag Pack - Tesco

Kelly will try to get in touch with Tesco regarding the Bag Pack on Friday 29th November, we're still hoping this event can go ahead.

Christmas Hamper Draw

This is now in progress and tickets are selling amazingly well, we're all looking forward to Fun Outfit Friday on 29th November.

AOB

Kelly mentioned about Co-op Membership Cards for use in store and online. Cards are purchased for £1.00, you then pick your preferred charity (i.e. Dee Banks Charity Association) and earn back a percentage of your shop which is forwarded to your selected charity.

Kelly, her daughter and hopefully some other parents are completing the 'Colour Run' for school in June 2020.

Kelly's Brother is participating in Tough MUDder for school.

Kate, Di, Janet and Kim are participating in the Chester Santa Dash on 1st December.

Kim and Dean are participating in Tough MUDder for School.

It was highlighted that Sainsbury's now pick one charity per year instead of different charities and it would be good if Dee Banks could be their charity.

Action: Carline to contact Mandy Giles to see if we can get on the list and see what other donations we can gain.

Kelly has emailed David regarding his contact for Nationwide, he has not yet responded.

Kate gave us a brief update of the accounts, after purchasing the new minibus and completing the Sensory Garden Project we now have £830.00 in the bank account.

Our next Charity Association meeting will be held on **Thursday 23rd January 9.30am.**